

## PARTICIPATING ARTIST AGREEMENT

The purpose of this agreement is to establish and define the Terms and Conditions of The Red Head Gallery and the Artists participating in Insomnia from 12 noon OCTOBER 1st and ending with Nuit Blanche at 7am OCTOBER 5th, 2014.

ARTIST NAME (print): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE: home/cell: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### Terms and Conditions:

1. Artworks must reflect the theme of Insomnia.
2. The Artist may submit one, two, or three works whose total size does not exceed 40" x 60". Simply add up the lengths and widths of each work to get the total. A sculpture work must fit on 1 of our 6 plinths, or stand on its own and not exceed 2' (two feet) square by 7' (seven feet) tall. Inquire by phone for plinth sizes.
3. An Entry fee of \$50 shall be paid by the artist by PAYPAL. Submissions that pass Red Head's aesthetic criteria, will be accepted on a first come, first served basis until the gallery is filled to harmonious capacity. DON'T BE DISAPPOINTED. APPLY EARLY. The Red Head Gallery charges 30% commission on any works sold.
4. Closure of gallery may be earlier than 7am on OCTOBER 5TH in tandem with other 401 Richmond galleries, and at the discretion of The Red Head Gallery.
5. All 2D/wall work must be ready to hang/install and include necessary hardware. No artwork will be accepted that is larger than 40" x 60".
6. Work that is not 2D (flat, wall-hung) must be approved by the Gallery Director by phone or email. Approved works must include clear instructions for installation. Failure to do this may result in the work not being shown,
7. The Red Head Gallery is not liable and does not assume responsibility for loss or damage to any work while on site or en route. Work is entered at the artist's risk, although the gallery takes every precaution to safeguard entries.
8. Delivery of work: Artwork can be dropped off during regular gallery hours -12 noon to 5 pm Wednesday September, 24th -Saturday, 27th or mailed (no COD couriers). All shipping and crating costs for the artist's work shall be the sole responsibility of the artist. The artist must ensure that works submitted by mail include return postage and packaging and arrive by Friday, September 26th. Dropped off work MUST be at the gallery by 5 pm Saturday, September 27th.
9. Pickup: All works MUST be picked up between 8 am and noon on Sunday OCTOBER 5th -the closing day, 2014. The gallery is unable to store beyond this date. Unclaimed works remaining after the pickup date become the property of the gallery.
10. Red Head Gallery can refuse to exhibit any work that does not meet the aesthetic standards of the gallery, or poses any health or safety hazards to the gallery audience or staff. If refused, the submission fee will NOT be returned.

By submitting your work you agree to abide by the terms and conditions of this agreement.  
2 copies needed. Both stay with gallery.

UPON Drop Off and PICKUP:

Artist Signature: \_\_\_\_\_

Signature on behalf of The Red Head Gallery: \_\_\_\_\_

Date: \_\_\_\_\_